NTD Internet Reporting - Non-Major Summary Report form (S&S-50)   Logout

NTD ID: 0000 **Agency Name:** NTD Reporting Agency, Inc.   RY 2006 Original Submission 1/24/06 ▼

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Non-Major Summary Report form (S&S-50)   Mode: Service: Close Form

Report Date:	**Update User:**	**Update Date:**	**Submit Date:**	**Revision #**

No Non-Major Incident Data to Report   ☐

No Major Incident Data to Report   ☐

This form has already been submitted. Should you need to edit, add or delete data previously submitted, please follow the directions below:

If you need to edit data reported for this month, click on the **Edit Data** button to go to that portion of the form and make your edits. Save and Close the form.

If you need to add data not reported prior to submission, click the check box next to the Incident type and it will be added to the form. Then click on the **Edit Data** button to go to the form and enter your data.

If you inadvertently entered data that should not have been reported for this particular month, click on the **Edit Data** button to go to that portion of the form and delete the data. Save and Close the form. When this Summary screen appears simply uncheck the check box next to the Incident type being removed.

After completing any one of the items above you must click on the **Submit** button to resubmit your data for this month.

Safety Injuries/Incidents

☐ Collisions

☐ Derailments

☐ Vehicles Leaving Roadway

☐ Fires

☐ Not Otherwise Classified

[Edit Data]

Security Incidents

Part I Offenses

☐ Robbery

☐ Aggravated Assault

☐ Burglary

☐ Larceny / Theft Offenses

☐ Motor Vehicle Theft

☐ Arson

☐ **Part II Offenses**

   Fare Evasion (citations)

   Other Assaults (arrests)

   Trespassing (arrests)

   Vandalism (arrests)

☐ **Other Security Issues**

   Bomb Threats

   Nonviolent Civil Disturbances

Suicides

☐ Suicides (attempting / committing / others affected)

[Edit Data]

Line		a	b	c	d	e	f	g	h
					Injuries				**Incidents**
		Transit Passengers	**Transit Facility Occupants**	**Transit Employees**	**Other Workers**	**Trespassers**	**Others**	**Total Injuries**	**Total Incidents**
Safety Injuries/Incidents									
01	Collisions								
02	Derailments								
03	Vehicles Leaving Roadway								
04	Fires								
05	Not Otherwise Classified								
06	**Total Estimated Property Damage $**								

Security Incidents

Part I Offenses

Line		a	b	c	d	e	f	h
07	Robbery							
08	Aggravated Assault							
09	Burglary							
10	Larceny / Theft Offenses							
11	Motor Vehicle Theft							
12	Arson							
13	**Total Estimated Property Damage $**							

Part II Offenses

Line		h
14	Fare Evasion (citations)	
15	Other Assaults (arrests)	
16	Trespassing (arrests)	
17	Vandalism (arrests)	
18	**Total Estimated Property Damage $**	

Other Security Issues

Line		h
19	Bomb Threats	
20	Nonviolent Civil Disturbances	

Line		Individuals Attempting / Committing Suicide		Other Individuals Affected		
		Fatalities	**Injuries**	**Fatalities**	**Injuries**	
Suicides						
21	Total Suicides					
22	**Total Estimated Property Damage $**					

Save   Close   Submit Report   Print

NTD Internet Reporting - Non-Major Summary Report form (S&S-50)   Logout

NTD ID: 0000 **Agency Name:** NTD Reporting Agency, Inc.   RY 2006 Original Submission 1/24/06 ▾

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Non-Major Summary Report form (S&S-50)   Mode: CR   Service: Close Form

Report Date: **Update User:**   **Update Date:**   **Submit Date:**   **Revision #**

No Non-Major Incident Data to Report   ☐

No Major Incident Data to Report   ☐

This form has already been submitted. Should you need to edit, add or delete data previously submitted, please follow the directions below:

If you need to edit data reported for this month, click on the **Edit Data** button to go to that portion of the form and make your edits. Save and Close the form.

If you need to add data not reported prior to submission, click the check box next to the Incident type and it will be added to the form. Then click on the **Edit Data** button to go to the form and enter your data.

If you inadvertently entered data that should not have been reported for this particular month, click on the **Edit Data** button to go to that portion of the form and delete the data. Save and Close the form. When this Summary screen appears simply uncheck the check box next to the Incident type being removed.

After completing any one of the items above you must click on the **Submit** button to resubmit your data for this month.

Security Incidents

Part I Offenses

☐ Robbery

☐ Aggravated Assault

☐ Burglary

☐ Larceny / Theft Offenses

☐ Motor Vehicle Theft

☐ Arson

☐ **Part II Offenses**

Fare Evasion (citations)

Other Assaults (arrests)

Trespassing (arrests)

Vandalism (arrests)

☐ **Other Security Issues**

Bomb Threats

Nonviolent Civil Disturbances

Suicides

☐ Suicides (attempting / committing / others affected)

[Edit Data]

Line	a	b	c	d Injuries	e	f	g	h Incidents

Security Incidents

Part I Offenses

07 Robbery	☐	☐	☐	☐	☐	☐		☐
08 Aggravated Assault	☐	☐	☐	☐	☐	☐		☐
09 Burglary								☐
10 Larceny / Theft Offenses	☐	☐	☐	☐	☐	☐		☐
11 Motor Vehicle Theft	☐	☐	☐	☐	☐	☐		☐
12 Arson								☐
13 **Total Estimated Property Damage $**	☐							

Part II Offenses

	h Incidents
14 Fare Evasion (citations)	☐
15 Other Assaults (arrests)	☐
16 Trespassing (arrests)	☐
17 Vandalism (arrests)	☐
18 **Total Estimated Property Damage $**	☐

Other Security Issues

	h Incidents
19 Bomb Threats	☐
20 Nonviolent Civil Disturbances	☐

Suicides	Individuals Attempting / Committing Suicide		Other Individuals Affected			
	Fatalities	**Injuries**	**Fatalities**	**Injuries**		
21 Total Suicides	☐	☐	☐	☐		☐
22 **Total Estimated Property Damage $**	☐					

Save   Close   Submit Report   Print

Non-Major Summary Report form (S&S-50)

Overview

The Non-Major Summary Report form (S&S-50) is designed to collect data on less severe safety and security related incidents occurring in the transit environment than the data collected on the Major Incident Reporting form (S&S-40). This form summarizes the number of safety and security incidents that have occurred in a fixed number of categories that are not reported on the Major Incident Reporting form (S&S-40).

One Non-Major Summary Report form (S&S-50) must be completed per month, for each mode and type of service (TOS) operated or purchased by the agency with the following exceptions:

- Commuter rail (CR) operators are only required to report security incidents to NTD. Commuter rail (CR) operators report safety incident data to the Federal Railroad Administration.

- Agencies with a Nine or Fewer Vehicles Waiver are not required to submit Safety and Security data.

What Has Changed from Prior Year

All agencies, regardless of size, must submit Non-Major Summary Report form(s) (S&S-50) on a monthly basis.

A forms generation screen has been added allowing the agency to customize the forms necessary to file the Non-Major Summary Report form (S&S-50).

Approach

The definitions, categories, and instructions used in this form are based on the Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) Program. The FBI's Uniform Crime Reporting (UCR) Program, which began in 1929, collects information on the following crimes reported by law enforcement authorities: homicide, robbery, aggravated assault, burglary, larceny / theft, motor vehicle theft, and arson. Arrests are reported for 21 additional crime categories.

This nationwide program encourages uniform reporting of crime data. In 1999, law enforcement agencies active in the Uniform Crime Reporting (UCR) Program represented approximately 260 million United States inhabitants — 95 percent of the total population.

Definitions based on Uniform Crime Reporting (UCR) Program, therefore, have been incorporated into the NTD. The Uniform Crime Reporting (UCR) Program classifies offenses into two groups, Part I and Part II:

1. Part I (crime index) – each month contributing agencies submit information on the number of offenses known to law enforcement.
2. Part II – arrest data.

In addition to the UCR, NTD has added other security issues that fall under the category of Non-Major incidents. such as; bomb threats add non-violent civil disturbances.

Reporting Requirement and Thresholds

The Non-Major Summary Report form (S&S-50) is designed to capture information on safety and security incidents that have not been reported on the Major Incident Reporting form (S&S-40). Separate thresholds apply to non-major safety incidents and non-major security incidents as summarized in the exhibit on the following page.

Exhibit 7— Reporting Thresholds for Non-Major Safety and Security Incidents		
Non-Major Safety Incident Threshold	Existence of one or more of the following conditions:	
	• Injuries requiring immediate medical attention away from the scene for one person	
	• Property damage equal to or exceeding $7,500 (less than $25,000)	
	• All non-arson fires not qualifying as major incidents.	
Non-Major Security Incident Threshold	Occurrence of Part I offenses (except homicides, which are always reported on a Major Incident Reporting form (S&S-40)):	
	• Robbery	Occurrence of Other Security Issues:
	• Aggravated assault	• Bomb threat
	• Burglary	• Non-violent civil disturbance
	• Larceny / theft	Occurrence of Suicides and attempts.
	• Motor vehicle theft	
	• All arson fires not qualifying as major incidents.	
	Arrest / Citation for Part II offenses:	
	• Other assaults	
	• Vandalism	
	• Trespassing	
	• Fare evasion.	

For safety incidents, the following thresholds apply:

- **One injury:** Incidents involving one injury are reported on the Non-Major Summary Report form (S&S-50) if they do not qualify as major incidents. Please note that all grade crossing collisions resulting in at least one injury are to be categorized as major incidents. The definition of injury requires immediate medical attention away from the scene. Immediate medical attention includes, but is not limited to, transport to the hospital by ambulance. If an individual is transported to a hospital or physician's office by another type of emergency vehicle, by passenger vehicle, or through other means of transport, this is also considered an injury. If an individual seeks medical care several hours after an incident or in the days following an incident, this is not considered immediate medical attention. In cases that are less clear-cut, agencies should apply their judgment in determining whether the injury sustained caused the individual to immediately seek medical attention.

  The medical attention received must be at a location other than the location at which the incident occurred. The intent of this distinction is to exclude incidents that only require minor first aid or other assistance received at the scene. This distinction is not, however, intended to be burdensome for the agency. It is not necessary for the agency to follow-up on each person transported by ambulance, for example, to ensure that they actually received medical attention at the hospital.

  Illnesses are not reported on the Non-Major Summary Report form (S&S-50). For example, if an individual in a rail facility has a heart attack and is transported to the hospital via ambulance, this event would not be reported as a safety occurrence or anywhere else in the NTD.

- **Property damage exceeding $7,500 but less than $25,000:** Total incident property damage greater than $7,500 but less than $25,000 (property damage exceeding $25,000 requires completion of a Major Incident Reporting form (S&S-40)). The amount paid (or an estimate made for insurance purposes) is reported for damage. Property damage to both transit and non-transit property is included in this estimate.

- **Fire:** All non-arson fires that do not require that fire suppression personnel or equipment, including fire extinguishers, be involved are to be reported on the Non-Major Summary Report form (S&S-50). Note that there is no minimum dollar threshold for fires.

For security incidents, the threshold is as follows:

- Report all applicable incidents in the requested categories (Part I, Part II, other incidents and suicides) that have not been reported on the Major Incident Reporting form (S&S-40).

First Occurrence Rule

Enter all data based on the first occurrence rule so that each safety incident appears on one line only. Whenever there are multiple events as a result of one incident, for example, a collision with an object causing a yard derailment, report data based only on the first occurrence (the collision) and count all injuries only once under the collision category.

The exception is fires. All fires, even those occurring as a result of another incident are reported. Further instructions for reporting fires are included below.

Estimated Property Damage

The estimated dollar damage is the amount required to repair or replace all vehicles (including transit revenue, non-revenue and non-transit vehicles) or public or private property / facility damages (including track, signals, buildings, and private facilities) involved in the incident, to a state equivalent to that which existed prior to the incident. Property damage includes but is not limited to the following:

- Transit and non-transit vehicle damage
- Stations as well as non-transit facilities
- Rights-of-way (ROW) and items surrounding rights-of-way (ROW), such as utility poles
- Bus (MB) stops
- Maintenance facilities and other private property.

The key points regarding estimated property damage are:

- Estimated damage does not only include transit property damage, but also damage to other vehicles and property (other than personal property) involved in the incident and not owned by the transit agency.
- The amount paid (or an estimate made for insurance purposes) is reported for property damage. In the case where replacement is necessary, the depreciated replacement cost is reported.
- The cost of clearing wreckage or damage to non-transit agency property is also included in the property damage value.
- The cost of an accident investigation is not included in the estimated property damage.

Damage to personal property, such as the value of laptops, cell phones, or other personal property items damaged or destroyed in an incident are not included in the estimated property damage.

NTD Internet Reporting - Non-Major Summary Report form (S&S-50) - Reporting forms generation screen   Logout

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Non-Major Summary Report form (S&S-50) - Reporting forms generation screen   Mode: CR   Service: Close Form

| Report Date: | Update User: | Update Date: | Submit Date: | Revision # |

No Non-Major Incident Data to Report ☐

No Major Incident Data to Report ☐

To generate the appropriate forms for this month, check each type of Non-Major Incident that you need to report and click the **Generate Form** button below the appropriate list.

Security Incidents

Part I Offenses

☐ Robbery

☐ Aggravated Assault

☐ Burglary

☐ Larceny / Theft Offenses

☐ Motor Vehicle Theft

☐ Arson

☐ **Part II Offenses**

  Fare Evasion (citations)

  Other Assaults (arrests)

  Trespassing (arrests)

  Vandalism (arrests)

☐ **Other Security Issues**

  Bomb Threats

  Nonviolent Civil Disturbances

Suicides

☐ Suicides (attempting / committing / others affected)

[Generate Form]

[Save] [Close]

Detailed Instructions

From the **Safety and Security** tab, click on the link to open the Non-Major Summary Report form (S&S-50) **Forms Generation** screen for the current month.

The **Forms Generation** screen consists of a series of check boxes, each representing a non-major incident. For the mode and type of service (TOS) selected, check the boxes that correspond to the non-major incidents that occurred during the period. When all the necessary boxes have been checked (by column), click on the **Generate Form** button below each column. The necessary S&S-50 **Detail** screens will be generated for this mode / type of service (TOS).

Note that the system will generate forms for each mode / type of service (TOS). If an agency operates multiple modes, a **Forms Generation** screen will need to be completed for each mode / type of service (TOS).

No Non-Major Incident Data to Report

If there is no non-major safety or security information to report for this month for this mode / type of service (TOS) combination, from the **Safety and Security** tab, click on the Non-Major Summary Report form (S&S-50) link and check the **No Non-Major Incident Data to Report** box at the top of the form. Once the selected, the **Submit Report** button will appear at the bottom of the screen and the report can be submitted to the NTD.

No Major Incident Data to Report

If there is no major safety or security information to report for this month for this mode / type of service (TOS) combination, from the **Safety and Security** tab, click on the Non-Major Summary Report form (S&S-50) link and check the **No Major Incident Data to Report** box at the top of the form. Once the selected, the **Submit Report** button will appear at the bottom of the screen and the report can be submitted to the NTD.

Safety-Related Incidents

There are five safety-related event types reported on this form. Those reportable incidents that have not been reported on the Major Incident Reporting form (S&S-40) are:

1. Collisions
2. Derailments
3. Vehicles leaving roadway
4. Fires
5. Not otherwise classified (NOC).

Each check box corresponds to a section of the **Safety Incidents Detail** screen, which will be generated when the **Generate Form** button is clicked. The **Safety Incidents Detail** screen is discussed in depth later in this section.

Security Incidents

There are thirteen security event types reported on this form, those reportable incidents that have not been reported on the Major Incident Reporting form (S&S-40) are:

Part I Offenses

1. Robbery
2. Aggravated assault
3. Burglary
4. Larceny / theft offenses
5. Motor vehicle theft
6. Arson

Part II Offenses

7. Fare evasion
8. Other assaults
9. Trespassing
10. Vandalism

Other Security Issues

11. Bomb threats
12. Nonviolent civil disturbances
13. Suicides.

In this case, each check box corresponds to a section of the **Security Incidents Detail** screen, which will be generated when the **Generate Form** button is clicked. The **Security Incidents Detail** screen is discussed in depth later in this section.

Non-Major Summary Report

When all the **Detail** screens have been completed for the mode / type of service (TOS) a **Non-Major Summary Report** is automatically created. This form collects data from the **Detail** screens to present a summary of all the non-major incidents and injuries reported by the agency for that mode / type of service (TOS) during the current period. All cells on this form are auto-filled with data from the **Detail** screens – this form cannot be edited.

Line		a	b	c	Non-Major Collisions d	e	f	g	h
					Injuries				**Incidents**
	In Revenue Facilities	**Transit Passengers**	**Transit Facility Occupants**	**Transit Employees**	**Other Workers**	**Trespassers**	**Others**	**Total Injuries**	**Total Incidents**
01	Collisions with objects								
02	Collisions with persons								
03	Collisions with vehicles								
	In Non-Revenue Facilities								
04	Collisions with objects								
05	Collisions with persons								
06	Collisions with vehicles								
	On Right-of-way (ROW) / Roadway / Waterway								
07	Collisions with objects								
08	Collisions with persons								
09	Collisions with vehicles								
10	**Total Injuries and Incidents**								
11	**Estimated Property Damage $**								

Save   Close   Print

Non-Major Collisions Detail Screen

On the **Forms Generation** screen, click on the **Collisions** box to open the **Non-Major Collisions Detail** screen. Information is entered for the number of injuries and the number of incidents related to non-major collisions. Only information that has not been reported in a Major Incident Reporting form (S&S-40) is entered on the **Non-Major Collisions Detail** screen.

As with other NTD data (see the Introduction section of the Safety and Security Manual), information is categorized by individual involved and by incident location. In addition, on the **Non-Major Collisions Detail** screen, information is supplied by collision type: collision with object, collision with person, and collision with vehicle.

Enter the number of injuries occurring during the reporting period (by category) in the appropriate box. The values in the rows will sum automatically in the **Total Injuries** column.

Provide the total amount of property damage associated with all of these incidents (combined) in the property damage field. A large number of collisions with vehicles or objects are often an indicator that reportable property damage has occurred.

You may save data and close the detail forms at any point prior to submitting the Non-Major Summary report. Once data is entered and saved for any portion of the customized detail form the summary form will be generated at the bottom of the **Forms Generation** screen.

Click on the **Save** button to save the **Non-Major Collisions Detail** screen.

To exit the **Detail** screen, click on the **Close** button to return to the **Forms Generation / Summary** screen.

Line	Non-Major Derailments							
	a	b	c	d	e	f	g	h
				Injuries				Incidents
	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others	Total Injuries	Total Incidents
01 In yard	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[▓]	[ ]
02 Other trackage	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[▓]	[ ]
03 Total Injuries and Incidents	[▓]	[▓]	[▓]	[▓]	[▓]	[▓]	[▓]	[▓]
04 Estimated Property Damage $	[ ]							

[Save] [Close] [Print]

Non-Major Derailments Detail Screen

On the **Forms Generation** screen, click on the **Derailments** box to open the **Non-Major Derailments Detail** screen. Information is entered for the number of injuries and the number of incidents related to non-major derailments. Only information that has not been reported in a Major Incident Reporting form (S&S-40) is entered on the **Derailments Detail** screen.

Since all mainline derailments always require the completion of a Major Incident Reporting form (S&S-40), injuries are only categorized by yard and other trackage locations, rather than mainline. Other trackage is non-mainline or yard track (e.g., pocket track, tail track, or sidings).

Enter the number of injuries occurring during the reporting period (by category) in the appropriate box. The values in the row will sum automatically in the total injuries column.

Provide the total number of incidents and the amount of property damage associated with all of these incidents (combined).

Click on the **Save** button to save the **Non-Major Derailments Detail** screen.

To exit the **Detail** screen, click on the **Close** button to return to the **Forms Generation / Summary** screen.

Line	Non-Major Vehicles Leaving Roadway							
	a	b	c	d	e	f	g	h
				Injuries				Incidents
	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others	Total Injuries	Total Incidents
01 Injuries	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[▓]	[ ]
02 Estimated Property Damage $	[ ]							

[Save] [Close] [Print]

Non-Major Vehicles Leaving Roadway Detail Screen

On the **Forms Generation** screen, click on the **Vehicles Leaving Roadway** box to open the **Non-Major Vehicle Leaving Roadway Detail** screen. Information is entered for the number of injuries and the number of incidents related to non-major vehicles leaving roadway. Only information that has not been reported in a Major Incident Reporting form (S&S-40) is entered on this screen.

Enter the number of injuries occurring during the reporting period (by category) in the appropriate box. The values in the row will sum automatically in the total injuries column.

Provide the total amount of property damage associated with all incidents (combined) in the property damage field.

Click on the **Save** button to save the **Non-Major Vehicles Leaving Roadway Detail** screen.

To exit the **Detail** screen, click on the **Close** button to return to the **Forms Generation / Summary** screen.

Line		a Transit Passengers	b Transit Facility Occupants	c Transit Employees	d Other Workers	e Trespassers	f Others	g Total Injuries	h Total Incidents
					Injuries				Incidents
Primary Incidents									
01	In vehicle								
02	In revenue facility								
03	In non-revenue facility								
04	On right-of-way (ROW) / roadway / waterway								
05	Total Injuries and Incidents								
06	Estimated Property Damage $								
Secondary Incidents									
07	In vehicle								
08	In revenue facility								
09	In non-revenue facility								
10	On right-of-way (ROW) / roadway / waterway								
11	Total Injuries and Incidents								
12	Estimated Property Damage $								

Save   Close   Print

Non-Major Fire Detail Screen

On the **Forms Generation** screen, click on the **Fires** box to open the **Non-Major Fire Detail** screen. Information is entered for the number of injuries and the number of incidents related to non-major fires. Only information that has not been reported in a Major Incident Reporting form (S&S-40) is entered on this screen.

For injuries, incidents, and property damage separate areas are included for primary fires and for secondary fires. Primary fires are those that are the first harmful event in an incident; secondary fires are those that result from another primary event (e.g., fire resulting from a collision).

Enter the number of injuries occurring during the reporting period (by category) in the appropriate box. The values in the rows will sum automatically in the total injuries column.

Provide the total amount of property damage associated with all primary incidents (combined) and all secondary incidents (combined) in the property damage fields.

Example 41 — Fire Reporting

Example: Not Reportable

- An electrical short in a bus (MB) fare box creates a smoky condition. Turning off the electrical systems in the bus (MB) controls the situation. No evacuation of the vehicle is necessary.
- A piece of trash catches fire on the rail tracks. The trash is allowed to burn out on its own.

Example: Reportable

- A cigarette causes a fire in a trashcan located in a transit center. An employee uses a fire extinguisher to put out the fire.

Click on the **Save** button to save the **Non-Major Fire Detail** screen.

To exit the **Detail** screen, click on the **Close** button to return to the **Forms Generation / Summary** screen.

	a	b	c	d	e	f	g	h
				Non-Major Injuries and Incidents Not Otherwise Classified				Incidents
				Injuries				
	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others	Total Injuries	Total Incidents
In Vehicle								
Boarding / Alighting Vehicle								
01 Level floor	☐	☐		☐	☐	☐	▨	☐
Low Floor								
02 Associated with ramps	☐	☐		☐	☐	☐	▨	☐
03 Not associated with ramps	☐	☐		☐	☐	☐	▨	☐
Vehicles with Stairs								
04 Associated with lifts	☐	☐		☐	☐	☐	▨	☐
05 Not associated with lifts	☐	☐		☐	☐	☐	▨	☐
Other in Vehicle								
06 Securement issue	☐	☐		☐	☐	☐	☐	☐
07 Non securement issue	☐	☐		☐	☐	☐	☐	☐
In Revenue Facility								
08 Associated with escalators	☐	☐		☐	☐	☐	▨	☐
09 Associated with elevators	☐	☐		☐	☐	☐	▨	☐
10 Associated with ramps	☐	☐		☐	☐	☐	▨	☐
11 Associated with stairways	☐	☐		☐	☐	☐	▨	☐
12 At platforms / stops / waiting areas	☐	☐		☐	☐	☐	▨	☐
13 Other	☐	☐		☐	☐	☐	▨	☐
In Non-Revenue Facility								
14 In parking facility	☐	☐		☐	☐	☐	▨	☐
15 In yard or other non-revenue area	☐	☐		☐	☐	☐	▨	☐
On Right-of-Way (ROW) / Roadway / Waterway								
16 On right-of-way (ROW) / roadway / waterway	☐	☐		☐	☐	☐	▨	☐
17 **Total Injuries and Incidents**	▨	▨		▨	▨	▨	▨	▨
18 **Estimated Property Damage $**	☐							

[Save] [Close] [Print]

Non-Major Other Injuries and Incidents Not Otherwise Classified (NOC) Detail Screen

On the **Forms Generation** screen, click on the **Not Otherwise Classified** box to open the **Non-Major Not Otherwise Classified (NOC) Detail** screen. Information is entered for the number of injuries and the number of incidents related to non-major not otherwise classified (NOC) incidents. Only information that has not been reported in a Major Incident Reporting form (S&S-40) is entered on this screen.

Information on employee injuries is not collected on this screen.

Enter the number of injuries occurring during the reporting period (by category) in the appropriate box. The values in the rows will sum automatically in the total injuries column.

Provide the total amount of property damage associated with all incidents (combined) in the property damage field.

Example 42 — Not Otherwise Classified Reporting

Example: A bus (MB) stops abruptly in traffic and a wheelchair, which was improperly secured, breaks free, injuring one passenger who is then transported to the hospital due to injuries sustained.

Solution: Under **Passenger / Other In Vehicle: Securement Issue** report 1 incident.

Click on the **Save** button to save the **Non-Major Not Otherwise Classified (NOC) Detail** screen.

To exit the **Detail** screen, click on the **Close** button to return to the **Forms Generation / Summary** screen.

Non-Major Security Incidents Screen

On the **Forms Generation** screen, click on any of the **Security Incidents** boxes to open the **Non-Major Security Incidents Detail** screen. Information is entered for the number of incidents related to non-major security incidents. Only information that has not been reported in a Major Incident Reporting form (S&S-40) is entered on this screen.

The property damage, injury, and other thresholds do not apply to the non-major security incidents. Security incidents that fall into the specified categories: Part I, Part II, Other security issues and Suicides are to be reported, subject to the rules discussed below.

Part I Offenses

Hierarchy Reporting Rule

In situations in which more than one Part I crime is committed against a person or property (called a multiple offense); these offenses are categorized based on a hierarchy rule, which prioritizes offenses according to their severity. When the hierarchy rule is applied to a multiple offense, each of the offenses is identified. The hierarchy for Part I offenses are:

- Robbery
- Aggravated assault
- Burglary
- Larceny / theft
- Motor vehicle theft
- Arson.

The **Non-Major Security Incidents Detail** screen lists Part I crimes in this order. The hierarchy rule requires counting only the highest offenses on the list and ignoring all others. The only exception is arson. Arson is always reported, even in multiple offense situations.

Homicides and forcible rape are not included in the Non-Major Summary Report form (S&S-50). The occurrence of a homicide or rape requires, instead, that a Major Incident Reporting form (S&S-40) be submitted. In addition, attempts to kill and assaults to kill (i.e., assault to murder and attempted murder) are to be reported as aggravated assaults.

Example 43 — Part I Offenses

Example: An individual attempts to kill an employee on a demand response (DR) van in order to steal the vehicle valued at $20,000. The victim is transported to the hospital and survives, but sustains serious injuries.

Solution:

- This incident does not require the completion of a Major Incident Reporting form (S&S-40) (no fatalities, fewer than 2 injuries, and no vehicle evacuation required).
- However, since one or more of the offenses listed in the non-major summary occurred, a **Non-Major Summary Report form (S&S-50) must be completed**.
- Two offenses are identified: an attempted homicide (which, as per the instructions, is counted as an aggravated assault) and a motor vehicle theft.
- Applying the hierarchy rule, the aggravated assault takes precedence (that is, it is higher on the hierarchical list of Part I crimes above). On the Non-Major Summary Report form (S&S-50) for aggravated assault against an employee **report 1**.

Occurrences versus Arrests

For each offense, transit agencies are required to submit either the number of occurrences or arrests, as indicated for each offense (NTD follows the UCR system for recording occurrences versus arrests for various offenses).

Part I offenses are counted based on reports of occurrences.

Part II offenses are counted based on arrests made (except in the case of fare evasion, for which the number of citations is submitted).

Other security issues are counted based on reports of occurrences.

Suicides (and attempts) are counted based on occurrences.

Occurrences (reported for Part I crimes, other security issues, and suicides) are the unlawful acts reported to a law enforcement agency or the transit agency. The number of occurrences equals the number of crimes that occurred. Arrests are those individuals seized / held by law enforcement agencies for involvement in an unlawful act. The number of arrests equals the number of people held legally responsible for a crime. The number of occurrences and arrests for a particular crime type will usually not be the same.

	a Transit Passengers	b Transit Facility Occupants	c Transit Employees	d Other Workers	e Trespassers	f Others	g	h Total Incidents
Robbery								
01 In vehicle								
02 In revenue facility								
03 In non-revenue facility								
04 On right-of-way (ROW) / roadway / waterway								
05 Total								
06 Estimated Property Damage $								

Robbery

The number of occurrences is reported for robbery.

	a Transit Passengers	b Transit Facility Occupants	c Transit Employees	d Other Workers	e Trespassers	f Others	g	h Total Incidents
Aggravated Assault								
01 In vehicle								
02 In revenue facility								
03 In non-revenue facility								
04 On right-of-way (ROW) / roadway / waterway								
05 Total								
06 Estimated Property Damage $								

Aggravated Assault

Aggravated assaults involve the use, or threat of use, of a weapon or result in severe injuries.

Bodily injuries that result may involve apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. The offense also includes assault with disease (as in cases when the offender is aware that he / she is infected with a deadly disease and deliberately attempts to inflict the disease). For the purposes of the above definition, a weapon is a commonly known weapon (e.g., a gun, knife, or club) or any other item which, although not usually thought of as a weapon, becomes one when used in a manner that could cause the types of severe bodily injury described in the above definition. A severe laceration is one that should receive medical attention. A loss of consciousness must be the direct result of force inflicted on the victim by the offender.

The number of occurrences is reported; attempts are not reported as aggravated assaults.

	a	b	c	d	e	f	g	h
					Incidents			
	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others		Total Incidents
Burglary								
01 In vehicle								
02 In revenue facility								
03 In non-revenue facility								
04 On right-of-way (ROW) / roadway / waterway								
05 Total								
06 Estimated Property Damage $								

Save   Close   Print

Burglary

Burglary includes both forced and unforced entry. A forced entry is where force of any degree, or a mechanical contrivance of any kind (including a passkey or skeleton key), is used to unlawfully enter a building or other structure. An unforced entry is one where the unlawful entry is achieved without force through an unlocked door or window.

The number of occurrences is reported; attempts are not reported as burglaries.

	a	b	c	d	e	f	g	h
					Incidents			
	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others		Total Incidents
Larceny / Theft Offenses								
01 In vehicle								
02 In revenue facility								
03 In non-revenue facility								
04 On right-of-way (ROW) / roadway / waterway								
05 Total								
06 Estimated Property Damage $								

Save   Close   Print

Larceny / Theft

Larceny / theft is the unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person. Attempted larcenies are excluded.

Larceny / theft is comprised of a number of offenses:

- Pocket-picking. The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.

- Purse-snatching. The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person. Note that if more force was used than actually necessary to wrench the purse from the grasp of the person, then a strong-arm robbery occurred, rather than purse snatching.

- Theft from building. A theft from within a building that is either open to the general public or where the offender has legal access.

- Theft from coin-operated machine or device. A theft from a machine or device that is operated or activated by the use of coins (for example, a ticket vending machine or other vending machine).

- Theft from motor vehicle. The theft of articles from a motor vehicle, whether locked or unlocked.

- Theft of motor vehicle parts or accessories. The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner that would make the item an attachment of the vehicle, or necessary for its operation.

- All other larceny. All thefts that do not fit any of the definitions of the specific subcategories of Larceny / theft listed above, including theft of bicycles.

The number of occurrences is reported; attempts are not reported as larcenies / thefts.

	a	b	c	d	e	f	g	h
			Incidents					
	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others		Total Incidents
Motor Vehicle Theft								
01 In vehicle								
02 In revenue facility								
03 In non-revenue facility								
04 On right-of-way (ROW) / roadway / waterway								
05 **Total**								
06 **Estimated Property Damage $**								

Save   Close   Print

Motor Vehicle Theft

The number of theft occurrences is reported for motor vehicle thefts; theft attempts are not reported as motor vehicle thefts. Count each motor vehicle theft as a separate occurrence, even if more than one vehicle was stolen during the same incident.

	a	b	c	d	e	f	g	h
			Incidents					
	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespassers	Others		Total Incidents
Arson								
01 In vehicle								
02 In revenue facility								
03 In non-revenue facility								
04 On right-of-way (ROW) / roadway / waterway								
05 **Total**								
06 **Estimated Property Damage $**								

Save   Close   Print

Arson

The value of property burned, including incidental damage resulting from fighting the fire, is reported.

The number of arson occurrences is reported; arson attempts are not reported as arsons.

The data entered for in vehicle, in revenue vehicle, in non-revenue vehicle, and on right-of-way (ROW) will sum automatically to the total column.

Example 44 — Arson Reporting

Example: A group of individuals burglarize a transit agency's administrative offices. They steal office equipment valued at $5,000 and set fire to the building (causing $6,000 damage) to cover evidence of the theft.

Solution:

- This incident does not meet the threshold for major incident reporting (e.g., less than $25,000 in property damage). It is a multiple offense crime: burglary, larceny / theft, and arson. **The hierarchy rule applies to the burglary and larceny / theft**.
- **Since arson is involved, this is also reported.** The crime occurs in the administrative offices and is not associated with any one mode.
- Select an appropriate mode (for example light rail (LR), if the facility is mostly used to support light rail (LR) services) under which to report the incident.
    - For the burglary in non-revenue facilities **report 1** incident
    - For arson in non-revenue facility **report 1** incident.

Part II Offenses

Part II offenses (other assaults, vandalism, trespassing, and fare evasion) are less serious crimes than Part I offenses and are counted based on arrests. The exception is fare evasion. Instead of arrests, citations should be reported for fare evasion, since many agencies aggressively cite, but rarely arrest, fare evaders.

If a person is arrested for multiple violations on this list, report all of the Part II violations; there is no hierarchy rule for Part II offenses.

Example 45 — Part II Offenses

Example: An individual is arrested for trespassing and vandalism.

Solution:

- For trespassing **report 1**
- For vandalism **report 1**.

	a	b	c	d	e	f	g	h
					Incidents			
	In Vehicle	In Revenue Facility	In Non-Revenue Facility	On Right-of-Way (ROW)				Total Incidents
Part II Offenses								
01 **Fare Evasion** (citations)								
02 **Other Assaults** (arrests)								
03 **Trespassing** (arrests)								
04 **Vandalism** (arrests)								
05 **Total**								
06 **Estimated Property Damage $**								

Save   Close   Print

Fare Evasion

The number of citations for fare evasion is reported. Report citations as opposed to arrests.

Example 46 — Fare Evasion Reporting

Example: A transit agency's police department reported 15 incidents of fare evasion on the light rail (LR) system; citations were made, but no arrests were made.

Solution: Corresponding to the number of citations imposed: report **15 incidents of fare evasion**.

Other Assault

For the purposes of the definition of other assault, intimidation means to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and / or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

The number of arrests is reported.

Trespassing

The number of arrests for trespassing is reported.

For purposes of reporting in the NTD, failing to pay a fare and entering a transit facility or transit vehicle is not considered trespassing.

Vandalism

Vandalism includes a broad range of injury to property, from deliberate, extensive destruction of property at one extreme to mischievous, less extensive damage at the other extreme. In addition, the projection of objects at transit vehicles (e.g., the throwing of rocks and bottles) are also reportable offenses within this category. Incidents of arson are excluded.

The method of determination of property damage is left to the discretion of the reporting agency and should not require burdensome damage assessments.

Property damage resulting from these offenses as well as the number of arrests is reported.

The data entered for in vehicle, in revenue vehicle, in non-revenue vehicle, and on right-of-way (ROW) will sum automatically to the total column.

Other Security Issues

Other security issues is a category of offenses to collect information on terrorism, terrorism-related activities, and acts of extreme violence. Offenses in this category are reported based on occurrences. Do not report incidents that have already been reported as Part I offenses.

	a In Vehicle	b In Revenue Facility	c In Non-Revenue Facility	d On Right-of-Way (ROW)	e	f	g	h Total Incidents
Other Security Issues								
01 Bomb Threats								
02 Nonviolent Civil Disturbances								
03 **Total**								

Save   Close   Print

Bomb Threat

Note that only credible bomb threats are reportable. For an incident to meet this standard, some action must be taken by the transit agency in reaction to the threat (e.g., having an employee check a vehicle for a device, calling the local bomb squad, canceling a route). Other bomb threats are not reportable.

The number of bomb threat occurrences is reported.

Non-Violent Civil Disturbance

The number of non-violent civil disturbance occurrences is reported.

	a	b	c	d	e	f	g	h
	Individuals Attempting / Committing Suicide		Other Individuals Affected					Total Incidents
	Fatalities	Injuries	Fatalities	Injuries				
Suicides								
01 At platforms								
02 At grade crossings								
03 At other locations								
04 **Total**								
05 **Suicide Description***								
06 **Estimated Property Damage $**								

[Save] [Close] [Print]

Suicides

A suicide is defined as a person attempting to end his or her own life intentionally. Since attempts are counted, both successful and unsuccessful attempts are counted as suicides.

Information regarding location of suicides (platforms, grade crossings, and other locations) and the consequences of incidents (number of incidents and fatalities / injuries) is collected.

The term suicide includes unsuccessful attempts. An individual who is injured (though not killed) while attempting suicide is also reported on this screen. In addition, any others injured as the result of a suicide are also included on this screen under other individuals affected.

If known, for each reported suicide, supply a description of the location that the attempt (both successful and unsuccessful) in the suicide description box. The description should include the station name, nearest street intersection, or location of overpass.

Example 47 — Suicide Reporting

Example: An individual jumps in front of a light rail (LR) vehicle from a station platform and is killed. In addition, due to the impact, the operator and a passenger are both injured inside the transit vehicle.

Solution:

- Even though a fatality results, this event does not require major incident reporting since all suicides are reported in the summary report.
- Report **1 incident (at platform)**
- Report **1 Individual attempting suicide (fatality at platform)**, and
- Report **2 other individuals affected (injuries at other locations — that is, in the vehicle)**.
- Enter the station name in the **Suicide Description** box.

Line by Line Instructions

Completing the Non-Major Summary Report form (S&S-50)

From the **Safety and Security** screen, use the **Forms Generation** screen to generate forms by mode and type of service (TOS).

Complete the **Detail** screens for all non-major incidents, following the instructions in this section.

The data from the **Detail** screens is automatically summarized on the **Non-Major Summary Report form (S&S-50)**.

Getting Help

Form Level Help: Click on the **Help** tab at the top of the screen for form level help.

Forms Generation Screen

To report Non-Major Safety & Security Incidents for any given month, the user must first go to the **Forms Generation** screen for that month. One **Forms Generation** screen is created for each mode/type of service (TOS) operated, by month. Any incidents (or no data to report) indicated on the **Forms Generation** screen applies only to the mode / type of service (TOS) indicated at the top of the form.

The **Forms Generation** screen consists of two columns of check-boxes: one for Safety Injuries/Incidents, and one for Security Incidents. Check each type of Non-Major Incident that needs to be included in the report for the specified month, mode and type of service (TOS).

Once the appropriate Incident types have been checked, click on the **Generate Form** button at the bottom of each column to generate the Detail "sections" of the S&S-50 form. More information about how to complete these sections of the form is included below.

If there were no Major Incidents for the mode/type of service during the month, check the box labeled **No Major Incident Data to Report** at the top of the **Forms Generation** screen, and click the **Save** button that appears at the bottom of the screen.

If there were no Non-Major Incidents for the mode/type of service during the month, check the box labeled **No Non-Major Incident Data to Report** at the top of the **Forms Generation** screen, and click the **Save** button that appears at the bottom of the screen.

#	Column	Item	Action	Instruction
Safety Injuries/Incidents				
Collisions Detail				
01	a - f	In Revenue Facilities — Collision with Objects		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
01	g	In Revenue Facilities — Collision with Objects — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
01	h	In Revenue Facilities — Collision with Objects — Total Incidents		Provide the total number of incidents.
02	a - f	In Revenue Facilities — Collision with Persons		Provide the number of injuries transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
02	g	In Revenue Facilities — Collision with Persons — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
02	h	In Revenue Facilities — Collision with Persons — Total Incidents		Provide the total number of incidents.
03	a - f	In Revenue Facilities — Collision with Vehicles		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
03	g	In Revenue Facilities — Collision with Vehicles — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
03	h	In Revenue Facilities — Collision with Vehicles — Total Incidents		Provide the total number of incidents.
04	a - f	In Non-Revenue Facilities		Provide the number of injuries for transit passengers,

Completing the Non-Major Summary Report form (S&S-50)

		— Collision with Objects		transit facility occupants, transit employees, other workers, trespassers, and others.
04	g	In Non-Revenue Facilities — Collision with Objects — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
04	h	In Non-Revenue Facilities — Collision with Objects — Total Incidents		Provide the total number of incidents.
05	a - f	In Non-Revenue Facilities — Collision with Persons		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
05	g	In Non-Revenue Facilities — Collision with Persons — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
05	h	In Non-Revenue Facilities — Collision with Persons — Total Incidents		Provide the total number of incidents.
06	a - f	In Non-Revenue Facilities — Collision with Vehicles		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
06	g	In Non-Revenue Facilities — Collision with Vehicles — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
06	h	In Non-Revenue Facilities — Collision with Vehicles — Total Incidents		Provide the total number of incidents.
07	a - f	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Objects		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
07	g	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Objects — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
07	h	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Objects — Total Incidents		Provide the total number of incidents.
08	a - f	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Persons		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
08	g	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Persons — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
08	h	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Persons — Total Incidents		Provide the total number of incidents.
09	a - f	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Vehicles		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
09	g	On Right-of-Way (ROW) / Roadway / Waterway — Collision with Vehicles — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
09	h	On Right-of-Way (ROW) / Roadway / Waterway —		Provide the total number of incidents.

Completing the Non-Major Summary Report form (S&S-50)

		Collision with Vehicles — Total Incidents		
10	a - h	Total Injuries and Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries and incidents.
11	a	Estimated Property Damage		Provide the estimated amount of damage associated with all collisions.
Derailments Detail				
01	a - f	In Yard		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others..
01	g	In Yard — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
01	h	In Yard — Total Incidents		Provide the total number of incidents.
02	a - f	Other Trackage		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
02	g	Other Trackage — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
02	h	Other Trackage — Total Incidents		Provide the total number of incidents.
03	a - h	Total Injuries and Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries and incidents.
04	a	Estimated Property Damage		Provide the estimated amount of damage associated with all derailments.
Vehicles Leaving Roadway Detail				
01	a - f	Injuries		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
01	g	Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
01	h	Total Incidents		Provide the total number of incidents.
02	a	Estimated Property Damage		Provide the estimated amount of damage associated with all vehicles leaving roadway.
Fire Detail				
01	a - f	Primary Incidents — In Vehicle		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
01	g	Primary Incidents — In Vehicle — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
01	h	Primary Incidents — In Vehicle — Total Incidents		Provide the total number of incidents.
02	a - f	Primary Incidents — In Revenue Facility		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
02	g	Primary Incidents — In Revenue Facility — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
02	h	Primary Incidents — In		Provide the total number of incidents.

Completing the Non-Major Summary Report form (S&S-50)

		Revenue Facility — Total Incidents		
03	a - f	Primary Incidents – In Non-Revenue Facility		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
03	g	Primary Incidents – In Non-Revenue Facility — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
03	h	Primary Incidents – In Non-Revenue Facility — Total Incidents		Provide the total number of incidents.
04	a - f	Primary Incidents — On Right-of-Way (ROW) / Roadway / Waterway		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
04	g	Primary Incidents — On Right-of-Way (ROW) / Roadway / Waterway — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
04	h	Primary Incidents — On Right-of-Way (ROW) / Roadway / Waterway — Total Incidents		Provide the total number of incidents.
05	a - h	Total Injuries and Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries and incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all primary fires.
07	a - f	Secondary Incidents — In Vehicle		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
07	g	Secondary Incidents — In Vehicle — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
07	h	Secondary Incidents — In Vehicle — Total Incidents		Provide the total number of incidents.
08	a - f	Secondary Incidents — In Revenue Facility		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
08	g	Secondary Incidents — In Revenue Facility	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
08	h	Secondary Incidents — In Revenue Facility		Provide the total number of incidents.
09	a - f	Secondary Incidents – In Non-Revenue Facility		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
09	g	Secondary Incidents – In Non-Revenue Facility — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
09	h	Secondary Incidents – In Non-Revenue Facility — Total Incidents		Provide the total number of incidents.
10	a - f	Secondary Incidents — On Right-of-Way (ROW) / Roadway / Waterway		Provide the number of injuries for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
10	g	Secondary Incidents —	**Auto-Calc** field	The values will sum automatically for total injuries.

Completing the Non-Major Summary Report form (S&S-50)

		Right-of-Way (ROW) / On Roadway / Waterway — Total Injuries	— cannot be edited.	
10	h	Secondary Incidents — Right-of-Way (ROW) / On Roadway / Waterway — Total Incidents		Provide the total number of incidents.
11	a - h	Total Injuries and Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries and incidents.
12	a	Estimated Property Damage		Provide the estimated amount of damage associated with all secondary fires.
Injuries and Incidents Not Otherwise Classified (NOC) Detail				
01	a - f	In Vehicle — Boarding / Alighting Vehicle — Level Floor		Provide the number of injuries in vehicle for transit passengers, transit facility occupants, other workers, trespassers, and others.
01	g	In Vehicle — Boarding / Alighting Vehicle — Level Floor — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in vehicle.
01	h	In Vehicle — Boarding / Alighting Vehicle — Level Floor — Total Incidents		Provide the total number of incidents in vehicle.
02	a - f	In Vehicle — Boarding / Alighting Vehicle — Low Floor — Associated with Ramps		Provide the number of injuries in vehicle for transit passengers, transit facility occupants, other workers, trespassers, and others.
02	g	In Vehicle — Boarding / Alighting Vehicle — Low Floor — Associated with Ramps — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in vehicle.
02	h	In Vehicle — Boarding / Alighting Vehicle — Low Floor — Associated with Ramps — Total Incidents		Provide the total number of incidents in vehicle.
03	a - f	In Vehicle — Boarding / Alighting Vehicle — Low Floor — Not Associated with Ramps		Provide the number of injuries in vehicle for transit passengers, transit facility occupants, other workers, trespassers, and others.
03	g	In Vehicle — Boarding / Alighting Vehicle — Low Floor — Not Associated with Ramps — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in vehicle.
03	h	In Vehicle — Boarding / Alighting Vehicle — Low Floor — Not Associated with Ramps — Total Injuries		Provide the total number of incidents in vehicle.
04	a - f	In Vehicle — Boarding / Alighting Vehicle — Vehicle with Stairs — Associated with Lifts		Provide the number of injuries in vehicle for transit passengers, transit facility occupants, other workers, trespassers, and others.
04	g	In Vehicle — Boarding / Alighting Vehicle — Vehicle with Stairs — Associated with Lifts — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in vehicle.
04	h	In Vehicle — Boarding /		Provide the total number of incidents in vehicle.

Completing the Non-Major Summary Report form (S&S-50)

		Alighting Vehicle — Vehicle with Stairs — Associated with Lifts — Total Incidents		
05	a - f	In Vehicle — Boarding / Alighting Vehicle — Vehicle with Stairs — Not Associated with Lifts		Provide the number of injuries in vehicle for transit passengers, transit facility occupants, other workers, trespassers, and others.
05	g	In Vehicle — Boarding / Alighting Vehicle — Vehicle with Stairs — Not Associated with Lifts — Total Incidents	Auto-Calc field — cannot be edited.	The values will sum automatically for total injuries in vehicle.
05	h	In Vehicle — Boarding / Alighting Vehicle — Vehicle with Stairs — Not Associated with Lifts — Total Incidents		Provide the total number of incidents in vehicle.
06	a - f	In Vehicle — Other in Vehicle — Securement Issue		Provide the number of injuries in vehicle for transit passengers, transit facility occupants, other workers, trespassers, and others.
06	g	In Vehicle — Other in Vehicle — Securement Issue — Total Injuries	Auto-Calc field — cannot be edited.	The values will sum automatically for total injuries in vehicle.
06	h	In Vehicle — Other in Vehicle — Securement Issue — Total Incidents		Provide the total number of incidents in vehicle.
07	a - f	In Vehicle — Other in Vehicle — Not a Securement Issue		Provide the number of injuries in vehicle for transit passengers, transit facility occupants, other workers, trespassers, and others.
07	g	In Vehicle — Other in Vehicle — Not a Securement Issue — Total Injuries	Auto-Calc field — cannot be edited.	The values will sum automatically for total injuries in vehicle.
07	h	In Vehicle — Other in Vehicle — Not a Securement Issue — Total Incidents		Provide the total number of incidents in vehicle.
08	a - f	In Revenue Facility — Associated with Escalators		Provide the number of injuries in revenue facility for transit passengers, transit facility occupants, other workers, trespassers, and others.
08	g	In Revenue Facility — Associated with Escalators — Total Injuries	Auto-Calc field — cannot be edited.	The values will sum automatically for total injuries in revenue facility.
08	h	In Revenue Facility — Associated with Escalators — Total Incidents		Provide the total number of incidents in revenue facility.
09	a - f	In Revenue Facility — Associated with Elevators		Provide the number of injuries in revenue facility for transit passengers, transit facility occupants, other workers, trespassers, and others.
09	g	In Revenue Facility — Associated with Elevators — Total Injuries	Auto-Calc field — cannot be edited.	The values will sum automatically for total injuries in revenue facility.
09	h	In Revenue Facility — Associated with Elevators — Total Incidents		Provide the total number of incidents in revenue facility.
10	a - f	In Revenue Facility — Associated with Ramps		Provide the number of injuries in revenue facility for transit passengers, transit facility occupants, other

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				workers, trespassers, and others.
10	g	In Revenue Facility — Associated with Ramps — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in revenue facility.
10	h	In Revenue Facility — Associated with Ramps — Total Incidents		Provide the total number of incidents in revenue facility.
11	a - f	In Revenue Facility — Associated with Stairways		Provide the number of injuries in revenue facility for transit passengers, transit facility occupants, other workers, trespassers, and others.
11	g	In Revenue Facility — Associated with Stairways — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in revenue facility.
11	h	In Revenue Facility — Associated with Stairways — Total Incidents		Provide the total number of incidents in revenue facility.
12	a - f	In Revenue Facility — At Platforms / Stops / Waiting Areas		Provide the number of injuries in revenue facility for transit passengers, transit facility occupants, other workers, trespassers, and others.
12	g	In Revenue Facility — At Platforms / Stops / Waiting Areas — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in revenue facility.
12	h	In Revenue Facility — At Platforms / Stops / Waiting Areas — Total Incidents		Provide the total number of incidents in revenue facility.
13	a - f	In Revenue Facility — Other		Provide the number of injuries in revenue facility for transit passengers, transit facility occupants, other workers, trespassers, and others.
13	g	In Revenue Facility — Other — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in revenue facility.
13	h	In Revenue Facility — Other — Total Incidents		Provide the total number of incidents in revenue facility.
14	a - f	In Non-Revenue Facility — In Parking Facility		Provide the number of injuries in non-revenue facility for transit passengers, transit facility occupants, other workers, trespassers, and others.
14	g	In Non-Revenue Facility — In Parking Facility — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in non-revenue facility.
14	h	In Non-Revenue Facility — In Parking Facility — Total Incidents		Provide the total number of incidents in non-revenue facility.
15	a - f	In Non-Revenue Facility — In Yard or Other Non-Revenue Area		Provide the number of injuries in non-revenue facility for transit passengers, transit facility occupants, other workers, trespassers, and others.
15	g	In Non-Revenue Facility — In Yard or Other Non-Revenue Area — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries in non-revenue facility.
15	h	In Non-Revenue Facility — In Yard or Other Non-Revenue Area — Total Incidents		Provide the total number of incidents in non-revenue facility.
16	a - f	On Right-of-Way (ROW) / Roadway / Waterway		Provide the number of injuries on right of way / roadway for transit passengers, transit facility occupants, other workers, trespassers, and others.

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16	g	On Right-of-Way (ROW) / Roadway / Waterway — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries on right of way / roadway.
16	h	On Right-of-Way (ROW) / Roadway / Waterway — Total Incidents		Provide the total number of incidents on right of way / roadway.
17	a - h	Total Injuries and Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries and incidents.
18	a	Estimated Property Damage		Provide the estimated amount of damage associated with all incidents not otherwise classified.
Security Incidents				
Part I Offenses				
Robbery Detail				
01	a - f	In Vehicle		Provide the number of incidents in vehicle for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
01	h	In Vehicle — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
02	a - f	In Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
02	h	In Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
03	a - f	In Non-Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
03	h	In Non-Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
04	a - f	On Right-of-Way (ROW) / Roadway / Waterway		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
04	h	On Right-of-Way (ROW) / Roadway / Waterway — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
05	a - f	Total	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total robberies.
05	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all robberies.
Aggravated Assault Detail				
01	a - f	In Vehicle		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
01	h	In Vehicle — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
02	a - f	In Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit

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				employees, other workers, trespassers, and others.
02	h	In Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
03	a - f	In Non-Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
03	h	In Non-Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
04	a - f	On Right-of-Way (ROW) / Roadway / Waterway		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
04	h	On Right-of-Way (ROW) / Roadway / Waterway — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
05	a - f	Total	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total aggravated assaults.
05	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all aggravated assaults.
Burglary Detail				
01	h	In Vehicle — Total Incidents		Provide the total number of incidents.
02	h	In Revenue Facility — Total Incidents		Provide the total number of incidents.
03	h	In Non-Revenue Facility — Total Incidents		Provide the total number of incidents.
04	h	On Right-of-Way (ROW) / Roadway / Waterway — Total Incidents		Provide the total number of incidents.
05	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all burglaries.
Larceny / Theft Offenses Detail				
01	a - f	In Vehicle		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
01	h	In Vehicle — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
02	a - f	In Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
02	h	In Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
03	a - f	In Non-Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.

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03	h	In Non-Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
04	a - f	Right-of-Way (ROW) / Roadway / Waterway		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
04	h	Right-of-Way (ROW) / Roadway / Waterway — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
05	a - f	Total	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total larcenies / theft offenses.
05	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all larceny/theft offenses.

Motor Vehicle Theft Detail

01	a - f	In Vehicle		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
01	h	In Vehicle — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
02	a - f	In Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
02	h	In Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
03	a - f	In Non-Revenue Facility		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
03	h	In Non-Revenue Facility — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
04	a - f	Right-of-Way (ROW) / Roadway		Provide the number of incidents for transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others.
04	h	Right-of-Way (ROW) / Roadway / Waterway — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total number of incidents.
05	a - f	Total	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total motor vehicle thefts.
05	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all motor vehicle thefts.

Arson Detail

| 01 | h | In Vehicle — Total Incidents | | Provide the total number of incidents. |
| 02 | h | In Revenue Facility — Total Incidents | | Provide the total number of incidents. |

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03	h	In Non-Revenue Facility — Total Incidents		Provide the total number of incidents.
04	h	On Right-of-Way (ROW) / Roadway / Waterway — Total Incidents		Provide the total number of incidents.
05	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all arsons.
Part II Offenses Detail				
01	a - d	Fare Evasion		Provide the number of citations in vehicle, in revenue facility, in non-revenue facility, and on right of way.
01	h	Fare Evasion — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for the total number of citations.
02	a - d	Other Assaults		Provide the number of arrests in vehicle, in revenue facility, in non-revenue facility, and on right of way.
02	h	Other Assaults — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for the total number of arrests.
03	a - d	Trespassing		Provide the number of arrests in vehicle, in revenue facility, in non-revenue facility, and on right of way.
03	h	Trespassing — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for the total number of arrests.
04	a - d	Vandalism		Provide the number of arrests in vehicle, in revenue facility, in non-revenue facility, and on right of way.
04	h	Vandalism — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for the total number of arrests.
05	a - d	Total	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total Part II Offenses.
05	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all Part II Offenses.
Other Security Issues Detail				
01	a - d	Bomb Threats		Provide the number of incidents in vehicle, in revenue facility, in non-revenue facility, and on right of way.
01	h	Bomb Threats — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
02	a - d	Non-Violent Civil Disturbances		Provide the number of incidents in vehicle, in revenue facility, in non-revenue facility, and on right of way.
02	h	Non-Violent Civil Disturbances — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
03	a - f	Total	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total Other Security Issues.

Completing the Non-Major Summary Report form (S&S-50)

03	h	Total — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.

Suicides Detail

01	a - b	Individuals Attempting / Committing Suicide — At Platforms		Enter the number of fatalities and injuries due to suicide attempts during the reporting period.
01	c - d	Other Individuals Affected — At Platforms		Enter the number of fatalities and injuries due to suicide attempts during the reporting period.
01	h	Total Incidents — At Platforms	**Auto-Calc** field — cannot be edited.	The values will sum automatically for the total number of suicide attempts.
02	a - b	Individuals Attempting / Committing Suicide — At Grade Crossings		Enter the number of fatalities and injuries due to suicide attempts during the reporting period.
02	c - d	Other Individuals Affected — At Grade Crossings		Enter the number of fatalities and injuries due to suicide attempts during the reporting period.
02	h	Total Incidents — At Grade Crossings	**Auto-Calc** field — cannot be edited.	The values will sum automatically for the total number of suicide attempts.
03	a - b	Individuals Attempting / Committing Suicide — At Other Locations		Enter the number of fatalities and injuries due to suicide attempts during the reporting period.
03	c - d	Other Individuals Affected — At Other Locations		Enter the number of fatalities and injuries due to suicide attempts during the reporting period.
03	h	Total Incidents — At Other Locations	**Auto-Calc** field — cannot be edited.	The values will sum automatically for the total number of suicide attempts.
04	a - b	Individuals Attempting / Committing Suicide — Total	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for total fatalities and total injuries columns.
04	c - d	Other Individuals Affected — Total	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for total fatalities and total injuries columns.
04	h	Total Incidents	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for total incidents column.
05		Suicide Description		Specific location of suicide attempts (station name, nearest street intersection, and overpass name)
06	a	Estimated Property Damage		Provide the estimated amount of damage associated with all incidents.

Non-Major Summary Screen

Safety Injuries/Incidents

01	a - f	Collisions	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others receiving injuries associated with collisions.
01	g	Collisions — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
01	h	Collisions — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
02	a - f	Derailments	**Auto-Calc** field — cannot be	The values in the rows will sum automatically for all transit passengers, transit facility occupants, transit

Completing the Non-Major Summary Report form (S&S-50)

				edited.	employees, other workers, trespassers, and others receiving injuries associated with derailments.
02	g	Derailments — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
02	h	Derailments — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
03	a - f	Vehicles Leaving Roadway	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others receiving injuries associated with vehicle leaving roadway.
03	g	Vehicles Leaving Roadway — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
03	h	Vehicles Leaving Roadway — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
04	a - f	Fires	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others receiving injuries associated with fires.
04	g	Fires — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
04	h	Fires — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
05	a - f	Not Otherwise Classified	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all transit passengers, transit facility occupants, other workers, trespassers, and others receiving injuries associated with not otherwise classified incidents.
05	g	Not Otherwise Classified — Total Injuries	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total injuries.
05	h	Not Otherwise Classified — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
06	a	Total Property Damage	**Auto-Calc** field — cannot be edited.	The value will sum automatically for total property damage for Safety injuries/Incidents.

Security Incidents

Part I Offenses

07	a - f	Robbery	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically all transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others receiving injuries associated with robberies.
07	h	Robbery — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
08	a - f	Aggravated Assault	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others receiving injuries associated with aggravated assaults.

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08	h	Aggravated Assault — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
09	h	Burglary — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
10	a - f	Larceny / Theft Offenses	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others receiving injuries associated with larcenies / theft offenses.
10	h	Larceny/Theft Offenses — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
11	a - f	Motor Vehicle Theft	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all transit passengers, transit facility occupants, transit employees, other workers, trespassers, and others receiving injuries associated with motor vehicle thefts.
11	h	Motor Vehicle Theft — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
12	h	Arson — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
13	a	Total Property Damage	**Auto-Calc** field — cannot be edited.	The value will sum automatically for total property damage for Part I Offenses.

Part II Offenses

14	h	Fare Evasion (Citations) — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
15	h	Other Assaults (Arrests) — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
16	h	Trespassing (Arrests) — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
17	h	Vandalism (Arrests) — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
18	a	Total Property Damage	**Auto-Calc** field — cannot be edited.	The value will sum automatically for total property damage for Part II Offenses.

Other Security Issues

19	h	Bomb Threats — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
20	h	Nonviolent Civil Disturbances — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.

Suicides

21	a - d	Total Suicides	**Auto-Calc** field — cannot be edited.	The values in the rows will sum automatically for all fatalities and injuries of individuals attempting / committing suicide, as well as other individuals affected.

Completing the Non-Major Summary Report form (S&S-50)

21	h	Total Suicides — Total Incidents	**Auto-Calc** field — cannot be edited.	The values will sum automatically for total incidents.
22	a	Total Property Damage	**Auto-Calc** field — cannot be edited.	The value will sum automatically for total property damage for all Suicides.

Saving the Non-Major Summary Report form (S&S-50) detail

As the form is being completed, click on the **Save** button to save changes.

Click on the **Close** button at the bottom of the screen to close the form without saving.

Once all data have been entered and saved the data will be summarized on the Non-Major Summary Report form (S&S-50).

Submitting the Non-Major Summary Report form (S&S-50)

When all data have been entered into the form and verified for accuracy, click the **Submit Report** button to report the information to NTD.

Click on the **Close** button to return to the **Safety and Security** tab.